Reset Password/ Change Password

Company User/ Admin User can Reset or Change the password from NEAPS application using the URL: <u>https://www.connect2nse.com/LISTING/</u>

I. <u>Reset Password:</u>

If the company user/Admin User forgets his/her password or if the password is locked after trying wrong password for 5 times, user can reset the password using Forgot Password link.

- 1. Enter the login ID
- 2. Click on "Forgot password" link shown below



3. Enter login ID



4. Hint question will be auto populated. If Hint question is not populated, then click on Get Question link. Enter the hint answer and click on submit.



- 5. The hint answer is case sensitive.
- 6. If hint answer is correct, user will receive e-mail containing temporary password, which will be required to change later.

From: neaps@nse.co.in [mailto:neaps@nse.co.in]
Sent: 22 May 2018 11:25
To: ABCD@XYZ.COM
Cc:
Subject: Reset your Password

Dear Sir/Madam ,

Login ID - XYZLTD

Your password has been reset to the following.

nsekjBM

Regards, National Stock Exchange of India Limited.

7. Enter the temporary password and login



8. Enter the temporary password and desired new password.

The desired password should be as per Password Policy which is as below:

- Length should be 8-30 characters.
- Should contain at least 1 special character, 1 number, 1 lower case alphabet, 1 upper case alphabet.
- Should not contain special characters other than "@#\$%^&+=".
- Should not contain continuous sequences like abcd, qwer, 0123.

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9. Now you can login using the new password:



II. <u>Change password/e-mail id/ mobile no./ hint question or answer:</u>

1. Login to NEAPS using existing password and click in My Profile link:

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0	RECULATION.				
Status	Listing Regulations, 2015				
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Compliance Calendar					
The annual listing fees bill for F. Y. 2017 -2018 is available in NEAPS in the 'Payment' module.Companies who are yet to					
make the payment are requested to pay at the earlies	it.				
	Copyright © 2011 Na	tional Stock Exchange of India Ltd. All Rights Reserved			

2. To modify the details like e-mail id/ mobile no/ hint question or answer, click on MODIFY button.

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AMC Details						
Company Name * XYZ Limited						
Login Details						
Login Id * KYZLTD Question * What is your name Answer * BPC						
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3. Change the required details and SAVE.

HOME MASTER ISSUE COMPLANCE PATMENT REPORT HELP Value Added Service						
Sever Cancel						
Personal Details						
First Name* ABC Middle Name DEF Last Name* GHI Email Id * ABC@XYZ COM Mobile Phone No 52999999999						
AMC Details						
Company Name * EVZ Limited						
Lopin Details						
Login Id* Xr/2LTD Question* Minat is your name Ansiver* #8C						
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4. To change the password, click on change password:

	Company: XYZ Limited	NSE Electronic Application Processing	Welcome ABC System	MyProfile Logout	
HOME MASTER ISSUE COMPLIANCE PAYMENT REPORT HELP	Value Added Service	UAI			
Change Password Todity Back					
Personal Details First Name *	Name DEF ABC@XYZ.COM No 022-9999999				
AMC Details					
Company Name * XYZ Limited					
Login Details					
Login Id * [V22LTD Question * [Vihat is your name Answer * [ABC					
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5. Enter the current password and desired new password, click on confirm. And then login using new password.

HOME	MASTER	ISSUE	COMPLIANCE	PATMENT	REPORT	HELP	Value Added Service
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